

YISS Medication Policy and Form

Yongsan International School of Seoul
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Attn: Nurse Han Email: nurse@yisseoul.org

To help ensure that your child takes his/her medication properly, we want to take a moment to remind you of our school's medication policy. Any medication taken by students during school hours must:

1. Be brought to the Health Office upon arrival to school.

Medicine must be kept in the Health Office so that the nurse can dispense the medicine at the required time. Be aware that medication kept in a student's backpack could pose a health risk to other students if ingested. All medication (e.g. inhalers, epipen) kept in the classroom must have prior approval from the Health Office.

2. Be accompanied by a note from a parent (both for prescribed and over the counter medication) as well as a phone number where a parent can be reached for verification.

Medication must be in the original pharmacy/physician packaging and marked with the student's name, name of drug, dosage, schedule and instructions (please translate to English). It is the responsibility of the student to be aware of the times the medication is to be taken and to go to the Health Office at such time. It is suggested that parents send medication needed for that day only.

3. Be kept and dispensed by school personnel unless otherwise specified by parents.

This does not include the use of cough drops. However, a note from parents will help students justify the need, as gum and candy are not allowed during school hours.

If you have specific questions about this or other health matters, please contact Kyunghee Han, RN, at nurse@yisseoul.org. For urgent matters, call (02)797-5104, ext. 131.

Thank you for your continued cooperation and support.

Sincerely,

Kyunghee Han, RN

Health Office

MEDICATION FORM - MUST ACCOMPANY ANY MEDICATION TO BE TAKEN AT SCHOOL

Today's Date	<input type="text"/>		
Student's Name	<input type="text"/>	Class/Grade	<input type="text"/>
Medication needed for	<input type="text"/>	Dosage	<input type="text"/>
Medication taken when	<input type="text"/>	How many days	<input type="text"/>
Parent/Guardian's Name	<input type="text"/>		
Cellular	<input type="text"/>	Email	<input type="text"/>
Parent's Signature	<hr/>		